

## MEMO

**Date:** February 7, 2024  
**To:** All PPS Staff Involved in Purchasing or Contracting  
**From:** Emily Courtnage, Director of Purchasing & Contracting  
**Subject:** Updates to Public Contracting Rules – Effective Immediately

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On February 6, 2024, the School Board approved updates to the District's Public Contracting Rules ("Rules"). Many of those updates, summarized below, reflect recent legislative changes to the state Public Contracting Code and revisions to the Attorney General's Model Public Contracting Rules. Other updates are meant to improve internal alignment, efficiency, and effectiveness. These changes are effective immediately, applying to all procurements beginning February 6 or later.

**Changes to small procurement thresholds (*i.e.*, the dollar amount at or below which no competition is required):**

## Other Rules Updates

Purchase Type

Cost

Vendor Selection Method